

# IFSC Nordic/Alpine Trip Policy

[Approved 7/2/08]

1. The trip coordinator must develop a cost estimate for the trip considering, as appropriate, lodging, transportation, lifts, lessons, food and beverages, and subsidy. This estimate is used to develop a per member price for the trip.
2. Estimate the cost per person for the bus based on 35 riders per bus.
3. If it is to be a bus trip, there must be a minimum of 35 people per bus signed up by your deadline or the "extra" bus(es) must be canceled. If you choose, the people signed up for the cancelled bus(es) may go on the trip, but you or they would have to arrange for a carpool (club subsidized) or unsubsidized private transportation.
4. Calculate into the cost of the trip on a per member basis a gratuity for the bus driver(s) of about \$ 1.00 per travel day per person on the trip. The trip coordinator(s) should give this to the driver(s) near the end of the trip. (If service has not been good, withhold part or the entire gratuity and contact the Alpine Director with the details so the bus company management can be notified.)
5. All Club sponsored trips are for Club members only. The trip coordinator must have a member number for each participant prior to departure (preferably the member number should be obtained at time of deposit).
6. If someone wants to join a trip at any point other than the "normal" point of departure they may do so provided:
  - a. Arrangements are completely made in advance with the trip coordinator including times and locations to meet, additional or reduced costs, etc.;
  - b. The arrangements made with the trip coordinator do not significantly impact the rest of the travelers. (For instance, if a meeting time and place has been arranged and the traveler is not there within a reasonable time, the trip should proceed, at the coordinator's discretion);
  - c. If the trip has arranged and paid for transportation or other fixed costs (e.g., leased buses, snacks, drinks, prizes), the traveler(s) meeting the rest of the group at a point other than the "normal" point of departure would still be assessed their portion of those costs though the service wasn't fully used by them. Also, obviously any special arrangements made by individuals in order to join the group will be borne by those individuals; and finally
  - d. The trip coordinator has the final say on what arrangements they will allow on their particular trip.

An example of the above might be: if someone wants to go on a bus trip but not ride the bus, they may do that, but there will be no reduction in their cost for doing so except in the situation where all bus seats are filled.

7. If it is to be a subsidized carpool / vanpool trip, to qualify for the subsidy it must be advertised as such and the cars must be open to "other" members. It is the carpool driver's responsibility to arrange an equitable contribution from each of the carpool participants.
8. Any number can go on a club subsidized trip provided:
  - a. The trip has been sufficiently advertised through the club media,

- b. It has been fully coordinated/arranged, and
  - c. The estimated/advertised cost per person is not based on a minimum number of participants. That is, there are no fixed costs the club would have to absorb if a minimum of people did not participate (e.g., bus costs).
9. On all IFSC sponsored trips all minors (under age 18) must provide a signed release form to the trip coordinator or be accompanied by a responsible adult. All members who are at least 18 years of age but under age 21 must provide a signed Code of Conduct release form to the trip coordinator. The Idaho Falls Ski Club has zero tolerance for the use of illicit drugs or consumption of alcohol by members under age 21 on Club sponsored trips. Failure to follow this policy will result in immediate removal from the trip without any refund, return at member or parents expense, and restriction from participation in future Club trips.
  10. Lodging arrangements, which involve a deposit, must have a written contract with the provider. The contract must include deposit and cancellation policies. Coordinators must abide by the cancellation policy.
  11. In the event of a canceled trip reservation, regardless of the cause, the individual can and should get his/her money back to the extent it does not create a cost for other club members or the Club.
  12. Summer trips may be advertised through the Club media but will not be subsidized in any manner.
  13. Excessive consumption of alcohol and associated uncivil behavior or use of illicit drugs on Club sponsored trip transportation will not be tolerated. The trip coordinator has the final say regarding availability of alcohol.